

No. BAG/EST/885/04/2021
Embassy of India
Baghdad


(REQUEST FOR PROPOSAL)

Sub: Supply of two Genset to the Embassy of India, Baghdad

1. **Background:** This RFP is for inviting the interested companies/agencies for supplying of two 250KVA Generators of perkins or any other reputed companies or brand with sound proof canopy cable and automatic switch board (ASB) for its building in Al-Mansour, Baghdad. Interested companies/agencies are requested to send their representatives for site visit and other discussion in respect of actual works to be carried out.
2. **Scope of work:** The following would be scope of work:-
 - Supplying of two Generators having 250KVA capacity with sound proof cable and Automatic Switch Board(ASB)
 - Transportation and installations
 - Providing all other associate parts, cable and other items which are required for proper functioning of Gensets
3. **Inviting bids from companies:**
 - Interested companies are requested to visit the residence for measurement of the works to be done and forward their quotations accordingly. Questions should be in two parts as follows:
 - Part I: Technical bid should consist of the details of services along with terms and conditions.
 - Part II: Financial bid should indicate service wise price for the services mentioned in the technical bid.
4. **Eligibility criteria:**
 - Bidders may also indicate their experience of undertaking works detailed at (2) above.
 - Bidders should not have been barred/black-listed by the Government/Organization in India/Iraq or elsewhere.
 - Bidders may submit their bids on 'Fixed price lump sum basis. No additional charges shall be paid thereafter for all the 'Scope of Work' explained above.
 - Bidders should provide all kinds labor works and installation of two Gensets.
 - Bidders will provide all kinds of materials and manpower.
5. **Other requirement:** The total quoted value should include all elements relating to this work. This should include the cost of transportation, installation and cabling on site, labour, handling and other logistics. The quoted price also should include

Customs Duty, VAT and/or any other applicable taxes. The quoted price would be final and this Embassy shall not pay any additional charges. The interested companies should clearly mention technical details of the Generators separately from the cost estimates. The details of warranty and free maintenance related clauses should be clearly stated in the tender document.

6. **Annual Maintenance charge Contract (AMC):** The Embassy of India wishes to enter into AMC for the repair and maintenance for the above generators. The interested companies are requested to separately quote for the AMC for 3 years. Bids received without proposing the AMC shall not be accepted by the Embassy.
7. **Timeline:** The generators should be delivered to the Embassy of India in Baghdad within the 30 days of award of the work. It should be installed within 7 days of delivery.
8. **Payment terms:** 80% of the payment shall be released by the embassy on deliver of the generators and 20% on successful installation of the same. The Embassy will sign a contract with the selected company at the time of award of the work.
9. **Liquidated Damage:** There will be a penalty in case of delay in delivery and/or installation of generators. The penalty shall be levied at the rate of 2% of the total amount on the delay of every week.
10. **Contact Person:** The advertisement would be placed on the Central Public Procurement Portal (CPPP), Embassy's website and bid/quotation would be accepted till afternoon of **08-08-2021**. The quotations in sealed covers should be submitted to :
Mr. Rajbir Sharma, Attache (Admn.), at House No. 18,
Street No.16, Mohalla No. 609,
Al Mansour, Baghdad (Iraq) during working hours.
Contact at Tel: 07704439706 & 07704429020
E-mail: adm.baghdad@mea.gov.in & attacheadm.baghdad@mea.gov.in
11. **Evaluation & Selection:** It is proposed to open quotations on forenoon of **12-08-2021**. The quotation offering as per scope of work, good credentials and best prices would be selected for the award of the job. However, the final decision would rest with Embassy of India, Baghdad and we would owe no explanation to anyone about the selection process of the company for the job. Bids received after the date of expiry of the bid submission shall not be accepted.



(Bhupendra S. Nikhurpa)
Head of Chancery

10/07/2021